



SCOUTS CANADA

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To: Council Executive Directors, Council Commissioners and all other Executive Staff
From: Bob Hallett, Executive Director, Operations
Date: Nov. 12, 2003
Re: Clarification regarding the use of Scouts Canada's Individual Release and Hold Harmless Agreements

I am pleased to advise that as a result of much discussion and further clarification of liability coverage with our insurance broker, the use of our Individual Release and Hold Harmless Agreements will be focused in those areas where Scouts Canada has a liability exposure.

What does this mean? It means that those adult volunteers who fall into one of the three categories as outlined in the revised Procedures for Screening of Adult Volunteers, Administrative Procedure No. 3 (c) (copy attached) are not required to sign the Individual Release and Hold Harmless Agreement. This Procedure will replace Appendix K of the Camping/Outdoor Activity Guide.

The three categories are:

1. Parent/Guardian: A non-registered adult accompanying their registered child/youth.
2. Volunteer Helper/Resource Person: A non-registered adult, including a parent or guardian, recruited to provide assistance for a specific event, or additional assistance to the registered Scouters, ex: Camp cook, assist with a craft or activity during a regular meeting, assist in fundraising, assist with projects or activities at a camp or outing.
3. Scouter: A registered adult.

It is important to note that waivers, indemnification and hold harmless agreements will continue to be used as set forth in the Risk Management Manual of Scouts Canada.

We are very aware that this has been a difficult fall period and trust the above clarification will allow us to be more user friendly to those parents and volunteer helpers whose support we depend on.